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COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE **OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Alaura M. Ervin

Employing Office/Committee: Senator John Cornyn

Travel Expenses Paid by (List all sources): The Faith & Law Project

Travel Date(s): Oct 14-16, 2022

Description/Title of Attached Forms: Revised Post-Travel Disclosure of Travel Expenses Form

Purpose of Amendment (describe the reason for amending original submission):
I needed to resubmit, because I accidentally put the wrong dates of travel.

12/6/22
(Date)

[signature]
(Signature of Traveler)

(Revised 4/19/2010)

Date/Time Stamp:

Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): The Faith and Law Project

Travel date(s): Friday, October 14, 2022 - Sunday, October 16, 2022

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	$70.63	$470.00	$360.00	$26.50

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Each meeting discussed one of the four topics: love, justice, peace, and truth. We discussed as Hill staffers and civil servants we must incorporate these virtues, in order to treat other staffers we work with fairness and kindness.
Additionally, we discussed the meaning of these virtues and how we should apply them to our work as prudent public servants that create sound policy for the constituents we serve

11/9/22
(Date)

Alaura M. Ervin
(Printed name of traveler)

[signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11.9.22
(Date)

[signature]
(Signature of Supervising Senator/Officer)

(Revised 1/3/11)

Form RE-2